

## DOCUMENTS REQUIRED FOR APPLICATION

Please complete the application and provide the supporting documents **for both Applicant and Co-Applicant, and anyone over 18 residing in your household.** When you submit your application, it must be complete, signed by all applicants and contain all supporting documents.

- Certificate(s) from completion of Homeowner's Education (Contact Telamon 304-263-0916 for registration)**
- Credit Report (provided by Telamon at Homeowner's Education class)**
- Applicants to Habitat for Humanity of the Eastern Panhandle must be either U.S. citizens or Permanent Residents.** If you are a permanent resident you must provide a Permanent Resident Card also called a 'Green Card', Form I-551.
- If you rent:** provide the completed Rental Verification (enclosed) and verification of the last 12 months rent payments.
- Last 2 years Federal and State Tax returns including W-2's**
- Proof of income for ALL members of your household over 18 years of age:**
  - Pay stubs for the most recent 6 months
  - Award Letters showing monthly amounts received for the following:  
    \_\_\_ Social Security Income (SSI)   \_\_\_ Disability
  - Court Orders showing the amounts ordered for each household member who receives:   \_\_\_ Alimony           \_\_\_ Child Support
  - Proof of any other income
- Proof of assets:**
  - Last 6 month's bank statements including checking and/ or savings accounts
  - Other
- Debts and other monthly payments:**
  - Copies of last 6 month's statement from each credit account (*this includes car payment, personal and student loans, credit cards, store accounts, etc.*)
  - Copies of latest monthly or quarterly bills (*this includes gas, oil, electric, water, trash pick-up, telephone, cell phone, cable, insurance, etc.*)
  - Copies of Court Orders documenting child support or alimony that you pay
- Copy of Social Security card and current Driver's license.**
- A letter describing your current living situation and why you need a Habitat home**